

**TOWN BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
November 20, 2023, 2023 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Supervisor Paul A. Miscione
Councilman James J. Messa
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Clerk Shannon Madore
Highway Superintendent Richard Sherman
Town Attorney Herbert Cully
Chief of Police Ronald Fontaine
Asst. Director of Personnel Barbara Schwenzfeier
Bookkeeper to Supervisor Deanna Spina

Thereafter a quorum was declared present for the transaction of business.

I. BOARD MEETING MINUTES

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 254 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the November 1, 2023 Town Board Meeting Minutes.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- II. PRESENTATION – A.R. Building (4647 Middle Settlement Road)** – Emily Mitchell – VP, Austin – Engineer – presented a packet to the Board – was present back in January for a presentation (120 Unit) – was recommended to change to Residential RPDD; can't bring sewer to

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Middle Settlement Road, secured a private easement with allowed to take to Woods Park Road; few changes to site plan; Austin did a presentation as well

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 255 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve A.R. Building to move forward and present to the Planning Board.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

III. MATTERS SUBMITTED BY TOWN SUPERVISOR

A. Resignation and Hire

- i. **Highway Department** – Brian McCormick; add two (2) people Sean Nadeau and Shawn Yager; \$14.75/Hour, Union Contract, Full-time, effective November 21, 2023, permanent, pending Oneida County approval

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 256 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve add two (2) people Sean Nadeau and Shawn Yager;; \$14.75/Hour, Union Contract, Full-time, effective November 21, 2023, permanent, pending Oneida County approval.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

B. Town of Kirkland Animal Control Contract 2024

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 257 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Town of Kirkland Animal Control Contract for 2024.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

C. Vouchers

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 258 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to pay the Vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

IV. MATTERS SUBMITTED BY TOWN ATTORNEY HERBERT CULLY

- A. **Liquor License** – Frank Cristiano, opening up the Smokin’ Gun Salon and 3900 Oneida Street; waive 30-day notice requirement.

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 259 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to waive the 30-day notice for liquor license for 3900 Oneida Street, Smokin' Guns Salon.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

B. **Red Flag** - in the middle of the night – thanked the Chief and his employees for doing a great job

V. **MATTERS SUBMITTED BY TOWN SUPERVISOR** – Executive Session for two Union Contracts

Discussion – Chief Inserra – no Resolution was made after the last meeting (Nov. 1) in Executive Session – (he is correct, no resolution was made after the meeting); Supervisor Miscione asked to rescind first resolution (one was not made); Chief Inserra - concerns in five years with a different Board, if don't have a Resolution; will discuss in Executive Session

VI. **REPORTS SUBMITTED BY TOWN DEPARTMENTS**

A. **Highway Superintendent Richard Sherman** – transfer winter stone and winter sand \$3,997.17 from sand and transfer to salt; \$196.05 51424 transfers to salt as well

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 260 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve transfer \$3,997.17 from sand to salt.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

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The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 261 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve transfer \$196.05 from 51424 to salt account.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 262 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby to approve to Enter into Executive Session (6:27pm).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 263 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby to approve to Come out of Executive Session (7:05pm).

The Town Board voted upon roll call, resulting as follows:

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Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

VII. MATTERS SUBMITTED BY TOWN ATTORNEY HERBERT CULLY

- A. Chief Inserra discussion to allow to remain on the Health Insurance Coverage that he had currently had; was a motion to modify some of the coverage but will not affect his coverage

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 264 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby to approve to allow former Chief of Police Inserra to remain on the Health Insurance Coverage that he had currently with the Town of New Hartford.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

- B. **Robert Philo** – he was allowed to stay on BC/BS at the time of retirement; will remain on BC/BS even though there was a change

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 265 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby to approve to allow Police Robert Philo to remain on the Health Insurance Coverage BC/BS he had at the time of his retirement.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye

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Councilman Woodland - Aye
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

VIII. MATTERS SUBMITTED BY TOWN SUPERVISOR MISCIONE

- A. **Police Contract** – for January 1, 2024 – December 31, 2025, reviewed in Executive Session; one change number of hours worked/rate

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 266 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby to approve to make the one change, the rate for the number of hours worked in the Police Contract for 1/1/2024-12/31/2025.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Reynolds and seconded Councilman Messa, the meeting was adjourned at 7:15 P.M.

(RESOLUTION NO. 267 OF 2023)

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolutions were unanimously carried and duly *ADOPTED*.

Respectfully submitted,

Cheryl Jassak-Huther
Town Clerk
12/2/2023